



Textbook Issue Form and Consequences

Your student has been issued a textbook in _____ and is expected to return it in usable condition at the end of the year. Please refer below to the consequences for lost textbooks, library books, and materials. A list of fines will be sent home with each student at the end of the year.

Title of Book	publisher	cost	# inside book	condition of book (circle one)
<i>Elements of Literature</i>	Holt	\$65	_____	new, excellent, good, fair

Comments on condition: _____

Student Name: _____ Student Signature: _____
(please print)

Guardian's Name: _____ Guardian's Signature: _____
(please print)

Please return this contract to _____

Please detach the bottom portion and keep for your information. Return the top portion to teacher.



Textbooks and Materials Subcommittee Recommendations

Consensus Items: Students should pay for lost and damaged books and materials
Replacement cost should be paid rather than depreciation cost

Consequences for Non-payment of Book Fines

1. Fines should apply to all district purchased books and materials.
2. List of books, prices, and consequences to be sent home with students at the beginning of the year.
3. List of books, prices, and consequences on the HSD website
4. Classroom book checks in which students bring textbooks to the classroom should be scheduled by teachers twice a quarter.
5. Note on the parent portal if books or materials are missing.
6. Loss of field trips if textbooks and materials are missing.
7. Fines may be waived upon request due to financial hardship. Three signatures (principal, assistant superintendent for accountability, and associate superintendent of curriculum) required.
8. No extra-curricular activities if student fines are not paid.
9. No sports registration unless fines are paid.
10. No parking privileges if students do not pay fines.
11. No school sponsored social events (Homecoming, Turn-About Dance, or Prom) can be attended if students do not pay fines.
12. No graduation ceremony if students do not pay fines.
13. Mark transcript "Fines Due".

NOTES:

- Athletic Directors will be responsible for making sure all fines are paid before a student participates in social events or extra-curricular activities.
- Books must be re-issued if one is lost so that free appropriate public education is provided to all students.